

APPROVED
North Haven Memorial Library
Board Meeting
January 15, 2009

Minutes

Attendance: The meeting was called to order by Chairman Kaercher at 7:30pm.

Present: Sarah Aziz, Lois Baldini, John Carlson, Kimberly Carew, Patricia Dortenzio, Michael Fletcher, Raymond Fowler, John Graef, Phyllis Kaercher, Erin MacDonnell.

Absent: Dorothy Mautte

2. R. Fowler moved that the minutes of the November 20th meeting be accepted. Seconded by J. Graef. All in favor.

3. J. Graef moved the acceptance of the October Financial Statement with corrections. Seconded by J. Carlson. All in favor.

J. Graef moved the acceptance of the November Financial Statement with corrections. Seconded by M. Fletcher. All in favor.

4. Old Business; None

5. New Business: Prior to the Director's Report Chairman Kaercher asked for a motion to table the discussion of the Code of Conduct until the March meeting. So moved by J. Graef. Seconded by R. Fowler. All in favor.

a. Director's Report: L. Baldini reported on the budget request for FY 09/10. Regarding personnel, raises required by contracts and, per Town Hall, anticipated raises where contracts are under negotiation were requested. A positional part-time clerk was moved to the regular part-time account; there is no difference in any responsibilities between the clerk classifications. Additional personnel was not requested. The Director asked for the restoration of the \$10,000 taken from the 08-09 budget. The endowments, which we were told to use to offset the loss, are dwindling, and are also specific to the acquisition of only certain types of material. The Director will stress to the Board of Finance that there are no arbitrary lines in our budget; this includes the LEAP line. In the past, by this time, we had usually received the budget back from the Selectmen. This has not happened. Since the Director's date to defend the budget before the Board of Finance has been changed to January 27th, she has emailed Ed Gomeau regarding the status of the budget sheets.

Any Board member who wishes to submit additional consideration for the Code of Conduct should send them to the Director by early March.

The next "One Book" meeting will be February 11th.

The librarians' union contract is still in negotiation.

The department heads' wage and classification study has been completed. The Director's salary is commensurate with directors in area towns.

New PCs for the offices have yet to be installed. Bill Bennett is not also overseeing IT operation for the Board of Education.

The Dahill Co. has withdrawn from the roofing projects. They feel that the job is too big for them. A representative of Kaestle Boos Assoc., architects for the high school, and Grant Peckham met with the Director. The architect has taken the building plans for review. This meeting was prompted by the Director when she communicated her concerns regarding how the leaking roof may effect the equipment scheduled to be installed for North Haven Cable TV. The equipment was to go in a storage room which is subject to leaks.

Copies of the winter/spring children's programs were distributed. The summer reading program is in the planning stage/

The Friends/ bookstore has been dressed up by artwork created by a friend of Bernadette Laubach's.

The Director announced that Ann Marie Rahenkamp is on leave following the birth of a son. Her position has been filled temporarily by Kathryn Tyczkowski. Meredith Modena has been hired as a clerk in the Children's Department. Mary Ann Santora has been hired to fill the Secretary's position. She had been employed by the Community Services Department. Rose Massari, the LTA who handles interlibrary loan requests, is on medical leave.

P. Kaercher called for a motion to go into Executive Session. M. Fletcher moved that the Board go into Executive Session at 8pm to discuss personnel. Seconded by J. Carlson. All in favor. E. MacDonnell moved that the meeting come out of Executive Session at 8:40p. Seconded by K. Carew. All in favor.

New Business: b): Other: Board members asked that a draft of the Code of Conduct be prepared for the March meeting.

6. E. MacDonnell moved that the meeting be adjourned at 8:46pm. Seconded by M. Fletcher. All in favor.